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<b>Report To:</b>	<b>Inverclyde Integration Joint Board</b>	<b>Date:</b>	<b>10 May 2016</b>
<b>Report By:</b>	<b>Brian Moore, Corporate Director (Chief Officer), Inverclyde Health &amp; Social Care Partnership</b>	<b>Report No:</b>	<b>VP/ LP/060/16</b>
<b>Contact Officer:</b>	<b>Vicky Pollock</b>	<b>Contact No:</b>	<b>01475 712180</b>
<b>Subject:</b>	<b>Appointment of Chief Finance Officer</b>		

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## **1.0 PURPOSE**

1.1 The purpose of this report is to confirm the appointment of the Inverclyde Integration Joint Board's ("IJB") new Chief Finance Officer.

## **2.0 SUMMARY**

2.1 The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 sets out the arrangements for the membership of all Integration Joint Boards.

2.2 The IJB is required to appoint a "proper officer" who has responsibility for the administration of its financial affairs in terms of Section 95 of the Local Government (Scotland) Act 1973.

2.3 At its meeting on 10 August 2015, the IJB noted the short term appointment of its original Chief Finance Officer and that a process for recruiting a replacement was planned. Following this recruitment process, Lesley Aird was appointed as Chief Finance Officer.

## **3.0 RECOMMENDATIONS**

3.1 It is recommended that the Inverclyde Integration Joint Board:-

- (1) confirms the appointment of Lesley Aird as the Chief Finance Officer of the Inverclyde Integration Joint Board; and
- (2) designates Lesley Aird as the Inverclyde Integration Joint Board's Section 95 Officer.

#### **4.0 BACKGROUND**

- 4.1 The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 (“the Order”) sets out the arrangements for the membership of all Integration Joint Boards.
- 4.2 The IJB is required to appoint a “proper officer” who has responsibility for the administration of its financial affairs in terms of Section 95 of the Local Government (Scotland) Act 1973.
- 4.3 At its meeting on 10 August 2015, the IJB noted the short term appointment of its original Chief Finance Officer and that a process for recruiting a replacement was planned. Following this recruitment process, Lesley Aird was appointed as Chief Finance Officer.
- 4.4 It is appropriate that the “proper officer” role is performed by the Chief Finance Officer of the IJB.

#### **5.0 ROLE OF CHIEF FINANCE OFFICER**

- 5.1 The Chief Finance Officer is accountable to the IJB for the planning, development and delivery of the IJB’s financial strategy; is responsible for the provision of strategic financial advice and support to the IJB and Chief Officer, and for the financial administration and financial governance of the IJB.
- 5.2 The Chief Finance Officer is the accountable officer for financial management and administration of the IJB. The Chief Finance Officer’s responsibility includes assuring probity and sound corporate governance and has responsibility for achieving Best Value.
- 5.3 The Chief Finance Officer as the IJB’s designated Section 95 Officer will be a member of the IJB in terms of the Order (see Appendix 1) and is a key member of the Senior Management Team, helping it to plan, develop and implement business strategy and to resource and deliver the IJB’s strategic objectives sustainably and in the public interest.
- 5.4 The Chief Finance Officer is responsible for developing the financial strategy of the IJB and must be actively involved in, and able to bring influence to bear on all material business decisions to ensure immediate and longer term financial implications, opportunities and risks are fully considered, and aligned with the IJB’s financial strategy. The Chief Finance Officer must lead the promotion and delivery by the IJB of good financial management so that public money is safeguarded at all times and used appropriately, economically, efficiently and effectively. The Chief Finance Officer is responsible for creating, in conjunction with the Council’s Section 95 Officer and Health Board Director of Finance, collaborative arrangements.

#### **6.0 PROPOSALS**

- 6.1 It is proposed that the IJB confirms the appointment of Lesley Aird as Chief Finance Officer and her designation as the IJB’s Section 95 Officer.

#### **7.0 IMPLICATIONS**

##### **Finance**

- 7.1 None.

##### Financial Implications:

##### One Off Costs

<b>Cost Centre</b>	<b>Budget Heading</b>	<b>Budget Years</b>	<b>Proposed Spend this Report</b>	<b>Virement From</b>	<b>Other Comments</b>
N/A	N/A	N/A	N/A	N/A	N/A

## Annually Recurring Costs/ (Savings)

<b>Cost Centre</b>	<b>Budget Heading</b>	<b>With Effect from</b>	<b>Annual Net Impact</b>	<b>Virement From (If Applicable)</b>	<b>Other Comments</b>
N/A	N/A	N/A	N/A	N/A	N/A

### **Legal**

- 7.2 The recommendations in this report meet the requirement to appoint a Section 95 Officer in terms of the Local Government (Scotland) Act 1973.

### **Human Resources**

- 7.3 None.

### **Equalities**

- 7.4 None.

### **Repopulation**

- 7.5 There are no direct implications in respect of repopulation.

## **8.0 CONSULTATIONS**

- 8.1 The Chief Officer of the Inverclyde Health & Social Care Partnership has been consulted in the preparation of this report.

## **9.0 BACKGROUND PAPERS**

- 9.1 N/A

## Inverclyde Integration Joint Board Membership

<b>SECTION A. VOTING MEMBERS</b>		
		Proxies (Voting Members)
Inverclyde Council	Councillor Joe McIlwee (Chair)	Councillor Gerry Dorrian
	Councillor Stephen McCabe	Councillor Jim Clocherty
	Councillor Ciano Rebecchi	Councillor Kenny Shepherd
	Councillor Vaughan Jones	Councillor Ronnie Ahlfeld
Greater Glasgow and Clyde NHS Board	Mr Ross Finnie (Vice Chair)	
	Dr Donald Lyons	
	Mr Allan MacLeod	
	Mr Simon Carr	
<b>SECTION B. NON-VOTING PROFESSIONAL ADVISORY MEMBERS</b>		
Chief Officer of the IJB	Brian Moore	
Chief Social Worker of Inverclyde Council	Brian Moore	
Chief Finance Officer	Lesley Aird	
Registered Medical Practitioner who is a registered GP	Inverclyde Health & Social Care Partnership Clinical Director Dr Hector MacDonald	
Registered Nurse	Professional Nurse Advisor Ms Cathy Roarty	
Registered Medical Practitioner who is not a registered GP	Chief Medical Officer Dr Chris Jones	
<b>SECTION C. NON-VOTING STAKEHOLDER REPRESENTATIVE MEMBERS</b>		
A staff representative (Council)	Ms Robyn Garcha	
A staff representative (NHS Board)	Ms Diana McCrone	
A third sector representative	Mr Ian Bruce Manager CVS and Chief Executive Inverclyde Third Sector Interface	
A service user	Ms Margaret Telfer Chair Inverclyde Health and Social Care Partnership Advisory Group	

A carer representative	Ms Christina Boyd	
<b>SECTION D. ADDITIONAL NON-VOTING MEMBERS</b>		
Representative of Inverclyde Housing Association Forum	Ms Sandra McLeod, Director of Housing & Customer Services, River Clyde Homes	